Gifts & Donations Policy

The Hernando County Public Library System accepts monetary gifts and donations of materials provided that the following conditions are met:

Monetary Gifts - When monetary gifts are given, suggestions of specific subject areas or library services are welcomed. The final decision for use of the funds will be based on the collection and service needs of the Library.

When requested, library gift bookplates or plaques will be added to purchased materials or equipment. The Library does not set aside a special location for gift materials. Gift materials are integrated into the Library's existing collection.

Official acknowledgment of the monetary gift is made in writing by the Library Services Manager.

Donations - Donations of materials are accepted with the understanding that there are no restrictions placed upon their use. The Library System is not obligated to retain any donated materials which fail to meet the criteria for selection.

Materials are evaluated for appropriateness to the library collection using the same criteria applied to other acquisitions. Only those materials which are in good physical condition and which conform to our collection goals are actually added to the collection.

Donated material may be assigned to any branch in the Library System.

The Library is not obligated to retain back issues of gift periodical subscriptions.

Material not added to the collection may be donated to other libraries, sold at the Friends of the Library book sales, or discarded.

The Library does not appraise or provide evaluation of donated materials for tax deductions or other purposes. If requested, the Library will provide a receipt stating the number of items received from the donor.

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