

OverDrive 2.0 on Tablets

These instructions are for use with iOS tablets before iOS 6.0 or Android tablets before Android 4.0 (Jelly Bean.) Users of eReader devices need a different handout, either *OverDrive and Adobe Digital Editions* or *OverDrive and Kindles*.

Before visiting the TBLC Overdrive collection

In order to use HCPL's online TBLC Overdrive library, you will need a current library card number and the corresponding PIN.

- Go to your app provider and download OverDrive Media Console 2.0
 - For iOS users, you will find the app on App Store
 - Kindle Fire users will need to download the app from the Amazon App Store
 - Android tablets that can use Google's Play Store can download the app there
 - Other Android tablet users can download the app from <http://omc.overdrive.com/android.php>

Remember you are downloading OverDrive Media Console 2.0, NOT 3.0

- You will need an Adobe ID for ePub and ePDF. Get this before using the app.
 - To get an Adobe ID, go to <https://www.adobe.com/account/sign-in.adobedotcom.html> and click "Don't have an Adobe ID?"
- You will need to download the Kindle App from your app store to read Kindle Books.
 - In order to use the Kindle App, you will need to have an Amazon account.
You will also have to register your tablet with Amazon.
 - If you plan to download a Kindle Book, we recommend logging in to your Amazon account through your browser before using the Overdrive app.

Warning, some Kindle Books will require you to connect your tablet to your computer via USB cable. No other format will.

Setting up your account

When you first open the OverDrive Media Console app, you will be asked to select a library.

- Enter your ZIP code.
- Choose any branch of Hernando County Public Library offered.
- Select Hernando County Public Library
- Click on the star to the left of Tampa Bay Library Consortium.
 - By doing this last, you will always be taken directly to TBLC Overdrive, unless you add a second library. Even then, TBLC will remain on this page to be chosen at log in.

Finding an eBook

Once on the TBLC OverDrive page <http://tblc.lib.overdrive.com>,

- In the upper right corner you will see a link marked "Sign In." Click there.
- On the new page find the instructions, "To sign in, please select your library from the list below." Click in the box labeled, "Select library".
- From the list choose *Hernando County Public Library*.
- Enter your Library card number and your PIN in the appropriate boxes.
- If you are using your own tablet, we recommend checking the box in front to "Remember my login information on this device."
- Click the *Sign In* button.

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- Once logged in, click on "Advanced Search" near the upper right corner of your screen. If you do not see "Advanced Search" and are holding your tablet vertically, in portrait orientation, try turning it horizontally to landscape orientation.

- The first step in locating a book is to choose the format. See your choices in the list below:




You may choose any format. Kindle Book

- You may search by any of the options offered in the drop menu boxes, but your surest route is selecting a subject.



- Once you have entered your search requirements, click the *Search* button

The next screen lists all books that meet your requirements.


- Books labeled with  are checked out. If you click on their title or cover you will be taken to an information screen where you may place a hold.

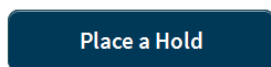
- Books labeled with  are available for immediate checkout.

You may limit your search results to only titles with copies available by clicking in the check box at the bottom of the window.

A screenshot of a search filter section. It contains three checkboxes: 'My library's collection' (unchecked), 'Only titles with copies available' (checked), and 'Additional titles to recommend' (unchecked). A 'Search' button is located at the bottom right of the section.

Placing a Hold

- If you click on the title or cover of a book labeled with , you will be taken to an information screen where you may place a hold.




- Click on
- You will be taken to this form:

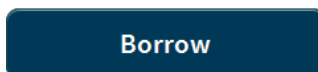
A screenshot of the 'Place a Hold' form. It includes a text input field for an email address, a 'Confirm your email address' field, and a 'Place a Hold' button. The form also displays book details: Title: Twice as Hot, Creator: Gena Showalter, and Format: eBook. A mouse cursor is visible over the 'Place a Hold' button.

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- Once completed, click on the button at the bottom.
- When the title is available you will be sent an email. You have 72 hours from when the email is sent to download the title.

Borrowing an eBook

- If you click on their title or cover of a book labeled with , you will be taken to an information screen where you may borrow the book.
- To check the book out to your account, click

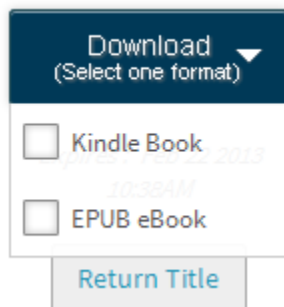


- Find the cover of your book on the next screen and click on



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10:38AM*

- You will be offered a choice of formats. Click on the box for your desired format and then choose "Confirm and Download."



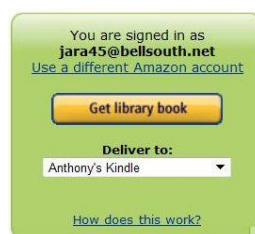
Transferring to the Reader

EPub and ePDF files will be directly transferred to your tablet. You can see your downloaded ebooks by clicking on the Bookshelf button at the top of your screen.

All Kindle Book transfers must go through Amazon. That is why we recommend logging into your Amazon account before opening the overdrive app. Once at Amazon, your file will need to be transferred either via WiFi or by USB cable. The method will be designated at Download time.

Wireless

- If you have already logged in, as recommended above, you will be taken directly to a screen where a box on the right will offer a green button marked "Get library book."
- Clicking on the link will send the eBook to your Kindle app when the Kindle next connects to WiFi.
 - If your Kindle is on at this time, the eBook will transfer immediately.



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USB Cable

- Visit Manage Your Kindle and locate the Kindle content you want to transfer to your tablet.
- From the Actions drop-down, select **Download & Transfer via USB**.
- From the drop-down, select your tablet, and then click **Download**.
- Be sure you remember which folder you download your content file to.
You will transfer your Kindle content from this folder to your tablet.
- Connect your tablet to your computer with the USB cable.
- Your tablet appears in the same location on your computer that external USB drives appear.
 - For Windows users, this is typically in the Computer or My Computer menu.
 - For Mac users, the drive will appear on the desktop.
- Navigate to the tablet, open the Kindle folder and locate the Documents subfolder inside that folder.
- Locate the downloaded file on your computer and copy it to the Documents folder on your tablet.
- Safely eject your tablet from your computer.
- Open the Kindle app on your tablet to view your Kindle content.




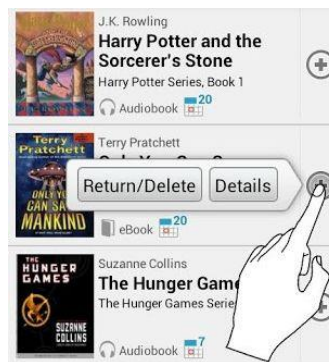
Returning an eBook

Of course the eBook need never be returned; after the end of the borrowing period has been reached, the file will no longer be readable. However, if you have reached your maximum of permitted number of items to be borrowed, or simply wish to be a good neighbor and return the eBook early so someone else may read it, the recommended procedure is as follow:

For ePub and ePDF:

Go to your Overdrive Bookshelf by clicking on the button at the top of the screen.

- Find the title you want to delete
- To the far right of the title select 
- From the resulting popup menu touch **Return/Delete**
 - The item will be removed from the tablet and you account.



For Kindle Books

- Log in to Amazon.com
- On the left side of the screen hover over Shop by Department
- Click on Kindle on the resulting popup
- On the right side of the new popout, click **Manage your Kindle**
 - The resulting screen will show your Kindle library, both borrowed and purchased items
- Find your title on the list
- Click the Actions button to the left of the title you wish to return
- Click Return this book on the drop down menu
 - When your tablet synchs with Amazon, the eBook should be removed from your device

Hope this helps. Please feel free to call (352) 754-4043, Monday through Saturday, between 10 a.m. and 5 p.m. should you need assistance.